Enrolment Policy & Criteria for Applications into Years 7 – 12 at Cheltenham Girls’ High School

1. An enrolment ceiling has been established at 210 students for Years 7, 8, 9 and 10.

2. Enrolments in Year 11 and 12 are not subject to the enrolment ceiling but are based on meeting curriculum pattern requirements.

3. No person will be discriminated against in enrolment on the grounds of their age, religion, ethnicity, disability, transgender or marital status.

4. A placement panel has been formed to consider and make recommendations based on the established criteria on all enrolment applications.

The composition of the panel follows Department of Education and Communities guidelines. In assessing the application of the criteria to individual cases, the panel will consider only those matters presented on the application form and not oral or other submissions.

All decisions of meetings will be minuted and made available on request to the School’s Network Director.

Where a parent wishes to appeal against the decision of the placement panel an appeal should be made in writing to the Principal in a timely fashion.

The purpose of an appeal is to determine whether the stated criteria (listed below) in the school policy have been applied fairly.

5. Criteria for selecting amongst enrolment applications for Years 7 to 12

- residential location within the designated enrolment area as per the DEC school intake zone locator;
- siblings already enrolled at the school;
  - non-local siblings will be given priority over all local applications received after the initial placement panel meeting
  - offers to non-local siblings will be prioritised on the basis of residential proximity to the school
- daughters of permanent members of CGHS staff;
- long-term affiliation with the school;
- Aboriginality;
- compassionate and/or special circumstances – the details of which are provided in writing confidentially to the enrolment panel;
- Temporary Visa Holders will need to apply to enrol by contacting the Temporary Residents Program;
- International students to be placed after all non-locals and Temporary Visa Holders.