Cheltenham Girls’ High School P&C Association
Minutes of Meeting Held Monday 28 November, 2011

1. Welcome
The meeting opened at 7.30pm

2. Apologies
Charlie Jarrett, Anne Pascoe, Cheryl White
It appears that there was some confusion over the time of this meeting. This may have been the result of the fact there was no earlier executive meeting and no SMS reminder. It was determined that the P&C would endeavour to ensure that an SMS at P&C cost be sent to the school community the Wednesday/Thursday prior to P&C meetings.

3. Confirmation of Minutes
That the minutes are confirmed as true and accurate was adopted by Stephanie Davison and seconded by Danielle Gorton.

4. Matters Arising
Year 12 common room: DEC has notified the school that the Year 12 common room will be moved.
Representative on school budget committee: Stephanie Davison nominated Ben Mees. This was seconded by Danielle Gorton and Ben accepted.
Call for expressions of interest for P&C exec 2012: It is common practice to ask for expressions of interest at the meeting prior to the AGM. This acts as only as an indicator. Note: all positions will be declared vacant and any parent can be nominated to a position. The following people noted their interest in the positions below:

President: Stephanie Davison
Vice Presidents (2): Kathie Ardziejewska & Danielle Gorton
Secretary (minutes):
Secretary (correspondence):
Treasurer: Ben Mees jointly in view to handing over

The AGM will be held directly after the welcome to new parents Monday 20 February; 7 for 7.30pm

5. Correspondence
Nil

6. Principal’s report
Fundraising: Ms Bridge asked the P&C to provide advice re potential events next year. It was agreed that an event be held Saturday 25 August, 2012.
It was agreed that the school needed more trestle tables for such event. It was noted that they could be purchased for about $45. The school requires 10; totally approximately $450. This would be considered at the upcoming school budget meeting.
Ms Bridge took the opportunity to thank Ms Lawrence for her initiative that has resulted in so much forward planning.

**HSC success:** A number of projects have been nominated by the BOS for exhibition including 7 for Design and Technology. This number is unheard of, especially when only a total of 12 are chosen, especially for a girl’s school. This confirms that the funding provided by the P&C to this faculty was well advised.

**Presentation Day:** Due to Opera House refurbishments the day will be held at Town Hall for 2012 and 2013.

**P&C working bee:** 3 very fantastic parents and 2 tremendous students from the garden club turned up on this particularly hot morning. They were led by Mr Man Pong Lam (the club coordinator) who had propagated and then donated Japanese box plants. A big thank you to him and everyone who gave up their time including Joe Komos, the school’s general assistant.

7. **President’s report**

**COLA:** there is no movement on the COLA.

8. **Treasurer’s report**

No written report; Ben Lees reported:
- that a number of cheques are yet to be presented
- currently waiting for a list of auditors as the previously designated auditor has fallen through
- a separate investment account for technology funding has been established at a low interest rate of 5.1%

There was some discussion regarding a school wish list that requires funding.
- Pinkies Café – looking to be established between C and E blocks. Requires planters, vines and market umbrellas; benches & coffee machine; costed at approximately $6000. The current café is run by year 9 students for teachers, but the new set up will provide for the entire school body
- Summer house. This is envisioned as a place to gather after assemblies at a cost of approximately $15-20,000.
- Refurbishment of kitchen cupboards. It would be cheaper if the P&C did this themselves as the cost from the Department was exorbitant.

It was felt that requests could not be fulfilled in the main until the COLA was finalised.

9. **Entertainment committee**

There is no report

10. **Close and next meeting**

The meeting closed at 9.00.
Dates for 2012

Monday 20 February; following welcome to New parents; NB this is the AGM

Monday 26 March

Monday 14 May

Monday 18 June

Monday 6th August

Monday 3rd September

Monday 29 October

Monday 26 November