1. Welcome

The meeting commenced at 7:54pm.

2. Apologies

Anne Pascoe, Malcolm Finlayson.

3. Minutes of 3 September 2012 meeting

Accepted by Selvi Nadaradjane; seconded by Catherine Allen.

4. Business Arising

Winter coats

- Stephanie Davison has managed to negotiate the price of the winter overcoats down from $125 to $110 each including GST and freight.
- Peggy Looby is waiting to hear from the suppliers if the coats will be available for Orientation Day next week.

Sound and lighting booth

- Susan Bridge has sent the plans for the sound and lighting booth to Northern Sydney Regional Asset Group for their approval and is awaiting their reply.
- Stephanie Davison has accepted JCB Building Services’ quote pending approval from Northern Sydney Regional Asset Group.

5. Correspondence

Nil.

6. Principal’s Report

2013 Sports Program

Final figures for sports in 2013:

**Integrated Sports Program**

- Years 9 & 10: $110 for 3 terms (Terms 1, 2 and 3); select own sport in Term 4.
- Year 11: select own sport in Terms 1, 2 and 3; costs will depend on sports chosen.

**Targeted Sports Program**

- Soccer - $250
- Netball - $250
- Dance / Aerobics - $220

**EDUSS multi-touch interactive LCD panel**

- This new teaching resource has arrived and has been installed in the library.
- Had a small technical issue with the sound which a technician will come and fix as well as conduct a training session.
- Susan Bridge asked if the P&C would like to conduct a tour of the school premises in the March P&C meeting next year. It would be a good opportunity to show parents around the school and also see the teaching resources in the classrooms that the P&C has helped to fund.

**HSC**

- Results will be published on Wednesday 19 December.
- Early indications of success:
  - 1 student selected for Callback (Drama)
  - 2 students selected for Encore (Music)
  - 1 student selected for Design & Technology
  - 1 student selected for Textiles
  - 12 students selected for Art Express!
- There were 35 Visual Arts students doing the HSC this year. The 2 classes were timetabled to run at the same time so that the students were taught as 1 cohort under 2 teachers who were specialists in 2 different areas – digital and traditional. A great example of collaboration, not competition, between teachers.
- A morning tea will be held for the Year 12 students the next day (Thursday 20 December) which will also serve as a careers advice day.
- In previous years, this post-HSC gathering did not take place until February. It is hoped that by bringing the gathering forward to December, it will be better attended.

**School Canteen Tender**

- The successful tenderer was Bright & Healthy Catering, who also run the canteens at Carlingford HS and Hornsby GHS.
- They will start in Term 1, 2013.
- New menu will be posted on the website and will also be included in the Year 7 2013 orientation pack.
- 2 Year 10 students and 1 Year 7 student from the Students Representative Council were on the panel with the Principal and Deputy Principal. They formulated their own questions, asked them and did an excellent job.
- Students and staff will have input in future menus.
**Visual Arts**

The Visual Arts department thanked the P&C for funding the purchase of picture frames to display works by the Artist of the Month.

7. **Guest Speaker – Emily Mitchell, School Youth Worker**

- Emily has been employed at Cheltenham since 2006, however she has been volunteering at the school since 2001.
- She is funded 3 days/week by local churches and 2 days/week by the National School Chaplaincy & Student Welfare Program.
- Emily has a Bachelor of Ministry, a Certificate IV in Youth Work and has over 10 years experience working with young people.
- While Emily is partly funded by local churches, there is no agenda to recruit. If a student asks Emily a question relating to religion, she will answer but she does not chase students across the playground with a bible!
- As well as being the school youth worker, Emily also teaches Scripture on Thursdays and coordinates the lunchtime Christian group.
- Emily works in partnership with the school welfare program. She offers students another option if they prefer to see Emily instead of the school counselors, year advisers, etc. Matters are referred to year advisers, counselors or executive staff as appropriate.
- Activities involved in – scripture, camps, excursions, sports carnivals, peer support, reading groups, sound and lighting, Year 12 activities, welfare support.
- Issues that students discuss with Emily – friendships, relationships, family, bullying, exam stress, homework help.
- As part of the government funding for Emily’s role under the National School Chaplaincy & Student Welfare Program, Emily is required to seek the P&C’s approval for her role to continue at Cheltenham next year.

**Motion**

- That the Youth Worker role as funded by the National School Chaplaincy & Student Welfare Program continues at Cheltenham Girls’ High School in 2013.
- Moved by Stephanie Davison; seconded by Cheryl White; voted in favour by all attendees.

8. **President’s Report**

**2013 P&C Meetings**

- The dates for P&C meetings in 2013 are as follows:
  - Monday 18th February
  - Monday 18th March
Monday 20th May
Monday 17th June
Monday 5th August
Monday 2nd September
Monday 28th October
Monday 25th November

- All meetings take place in the Staff Common Room and start at 7:30pm.

Expressions of Interest in Committee Positions for 2013

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Stephanie Davison</td>
<td>Stephanie has already served as President for 3 years.</td>
</tr>
<tr>
<td>Vice President</td>
<td>Nil</td>
<td></td>
</tr>
<tr>
<td>Vice President</td>
<td>Nil</td>
<td></td>
</tr>
<tr>
<td>Secretary (minutes)</td>
<td>Sharon Martin</td>
<td></td>
</tr>
<tr>
<td>Secretary (correspondence)</td>
<td>Nil</td>
<td></td>
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<tr>
<td>Treasurer</td>
<td>Malcolm Finlayson</td>
<td></td>
</tr>
<tr>
<td>Assistant Treasurer</td>
<td>Ben Mees</td>
<td></td>
</tr>
<tr>
<td>Clothing Pool</td>
<td>Peggy Looby</td>
<td>2013 will be Peggy’s last year, need to recruit new person for 2014.</td>
</tr>
<tr>
<td>Gardening</td>
<td>Cheryl White</td>
<td></td>
</tr>
<tr>
<td>Fundraising</td>
<td>Nil</td>
<td></td>
</tr>
<tr>
<td>Executive Members</td>
<td>Nil</td>
<td></td>
</tr>
</tbody>
</table>

The AGM will be held on 18th February, at which time the above positions will be elected.

9. Treasurer’s Report
Nil.

10. Gardening Report
Plants are growing well.

11. Fundraising
Nil

12. Close
There being no further business, the meeting closed at 9:06pm.

13. Next meeting
Monday 18th February 2013.