Cheltenham Girls’ High School P&C Association

Minutes of Meeting Held Monday 6 August 2012

1. Welcome

The meeting commenced at 7:38pm.

2. Apologies

Kathy Ardzejewska, Sarah McLean, Gai Ramesh.

3. Minutes of 14 May 2012 meeting

Accepted by Danielle Gorton; seconded by Catherine Allen.

4. Business Arising

Construction of sound and lighting booth in the school hall:

• One builder has visited the school and is currently preparing a quote.
• Aiming to get 3 quotes.

5. Correspondence

• P&C insurance renewal – invoice passed to Treasurer Ben Mees for payment to be made.
• IKEA – unable to donate to our last year’s (!) Trivia Night. We expect we will receive the same response for this year’s Trivia Night!

6. Principal’s Report

• The school gates are being repaired in stages by the Arunga Men’s Shed Group at Telopea. Currently working on the pedestrian gate.
• Year 9 laptop issues have all been resolved.
• The teenage anxiety presentation in June was a successful evening and was well received by parents and students who attended. The speaker was articulate and addressed parents’ questions well. Thank you to the P&C for organising this event.
• Pinkies Café has now opened and is located near E Block.
  o Outdoor furniture consisting of 5 round tables and 6 chairs each will be installed soon.
  o Sales have mainly been in hot chocolates on these cold mornings!
  o The VET has visited to check the safety of the site and the café complies.
  o Girls who train to become baristas receive a certificate. Teachers who train the girls do so in their own time and give above and beyond their call of duty to the school for no additional financial gain.
• The building of the café was undertaken by Mr John Reardon from TAS, again above and beyond his duty and in his own time, saving the school thousands of dollars in building costs.
• This has been a great initiative organised by the students, for the students, that turned a disused stairwell into a café.
• The Duke of Edinburgh scheme has been taken by the same teacher at Cheltenham for the past 10 years or so. This teacher is now nearing retirement and cannot take on a new group as he will be retired before they finish the scheme. The school is helping girls wanting to do the Duke of Edinburgh scheme by seeking outside providers.
• Year 12 HSC trials have now taken place and students have returned to normal classes now.
• Years 9 & 11 2013 subject selections:
  o Information sessions took place at the end of Term 2.
  o 2 Year 9 subjects – Elective Geography and Italian – will not run due to inadequate numbers.
  o Still waiting for 4 students to submit their Year 11 subject selections.
  o So far, 5 Year 11 courses will not run as fewer than 5 students selected them.
  o A lengthy process but all students who miss out on their selections are consulted. 96% of Year 9 students will receive their first choice of subjects.
• Year 9 project-based learning – report by Mrs Suellen Lawrence:
  o This is offered to Year 9 students who come out of their Line X elective for one term to work on a project.
  o 2 groups of 9 girls elected to do this last term.
  o Students were asked to design a study unit that interested them, then work together to research it and finally present it to their peers, teachers and parents.
  o An activity that fosters team work and self-directed learning.
  o Was very successful and will be offered again.
• Schoolenews is a school to parent communication service that the school will be subscribing to. Parents will be notified by text to access the school website, and subscribe to this service. Parents will be able to choose which communications (e.g. school / faculty / year newsletter) they wish to subscribe to.

7. President’s Report
• Stephanie Davison showed a draft of the proposed sound and lighting booth in the school hall to the meeting. When completed, this booth will house all the school’s sound and lighting equipment, which will not have to be moved in and out for every performance.
• Trivia Night on 25 August:
  o Received 8 table bookings so far.
  o Notes have gone out to students asking for donations of confectionery, toiletry items, etc to make up gift hampers but response has been very poor. We have only received a handful of items and need plenty more. Students will be reminded at roll call and another SMS to parents will go out again in the next few days.
We have secured 2 major prizes for the silent auction – a jersey signed by Parramatta Eels player, Nathan Hindmarsh and a High Tea for 10. Other prizes received so far include various restaurant vouchers and a 3-night weekend away.

The people working behind the scenes organising this event are Danielle Gorton (organiser), Richard Rasker (MC) and Ann Pascoe (donations).

8. Treasurer’s Report
   - $80,000 in business account.
   - $56,000 in V2 account.
   - $220,000 in investment account for the COLA.
   - Also an amount set aside for the sound and lighting booth.

9. General Business
2 funding requests received:

   Visual Arts

10 picture frames from IKEA to feature student artworks in the school hall. These are rotated each month to feature different students. Cost of each frame is $80; total request = $800.

   - Motion – to approve the funding of $800 to the Visual Arts faculty for 10 picture frames.
   - Moved by Ben Mees.
   - Seconded by Denby Collinge.

   Performing Arts

Adjusted tier risers for choir performances in the school hall and drama performances in the drama room. These risers will replace the old wooden boxes currently being used. The school has already purchased these risers at an end of financial year sale for $13,000 and is requesting the P&C to partial fund the purchase.

   - Motion – to partially fund the purchase of adjusted tier risers for the Performing Arts faculty to the amount of $5,000.
   - Moved by Peggy Looby.
   - Seconded by Ben Mees.

10. Clothing Pool

   Navy blue winter overcoats

The navy blue winter overcoats formerly supplied by Lowes are no longer available as their supplier has ceased trading. Stephanie Davison has made contact with a new potential supplier and showed the meeting a sample of their work. The minimum order with this supplier is 100 coats as they will need to
dye a batch lot to match our current coat. The price per coat for an order between 100 and 200 is $120, and $110 each for an order over 200 coats. This will mean a minimum outlay of $12,000 for the P&C. While the P&C has funds to cover this purchase, it was requested by the meeting that we obtain another two quotes to compare. Peggy Looby and Cheryl White will seek quotes from uniform suppliers they deal with.

**Socks**

Blue socks are now available at the uniform shop; selling at $7/pair.

**11. Fundraising**

See President’s Report above re-Trivia Night.

**12. Next Meeting**

Monday 3 September 2012

**13. Close**

There being no further business, the meeting closed at 8:58pm.